

Let's Get You Ready For Your In-Person Interview



Your mission is to help the interviewer visualize you in the job. You need a strategy.

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Important Things to Remember

1 Start by being prepared

Arrive with your researched intelligence about the company, its services, the industry, and specific needs or gaps. Be ready to convey your expertise that matches the needs of the company.

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2 Get your body and mind in shape

You need your stamina to be at an optimal peak; meaning proper nutrition, fully rested, and in good physical condition. Avoid being foggy; be mentally sharp.

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3 Look like you are from central casting

Dress like you are already one of the employees with particular attention to grooming details. Your appearance communicates your seriousness and professionalism.

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4 Deliver your best presentation

Review your background first. Identify your accomplishments and successes that relate to the job. Talk about how you made a difference. Don't ramble.

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**RESUME
& CAREER
SERVICES**

5 Have a strong Wrap-Up

Summarize what you learned during the interview. Have a few of your own questions ready. Get business cards to have correct spelling of names. Thank the interviewer for their time and ask about the next step in the process. Give a firm handshake and direct eye contact.

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